

Job Announcement

CC Communications is owned & operated by Churchill County, Nevada
An Equal Opportunity Employer

Information Technology Technician

Salary: DOE

Position opens June 21, 2017 until filled.

(Salary placement depends on qualifications and budget constraints)

Plus 100% paid PERS (defined benefit) retirement, health insurance, vacation and sick leave

Applications are invited for the full-time position of Information Technology Technician for *CC Communications*. Position works in the IT Department and is responsible for providing technical maintenance and support on a one-on-one for internal and external customers. Provide new customer installation and configuration support. Uses a variety of testing tools and techniques to troubleshoot and resolve technical problems associated with system hardware and software. Works with vendors and maintenance providers to service and maintain the system. Duties include but are not limited to: Provide call in phone support service on all

customer equipment and applications. Provide helpdesk and on-site support to all customers. Assist in maintaining 24/7 automated alarm alert systems. Prepares and analyzes statistics on network utilization and availability. Monitor all backup schedules and perform routine data audits. Firewall, VPN, Data services and bandwidth report generation. Attend training to maintain or obtain certifications. Must be a self-starter and ability to work with 60% autonomy and show a willingness to learn new skills.

Successful candidate may be subject to a drug/alcohol test and a criminal background check.

QUALIFICATIONS

Any combination of training, education and experience that would provide the required skills, knowledge and abilities needed to perform the assigned duties of the position. A typical way to acquire the required skills, knowledge and abilities is:

- Completion of the requirements for Associate's Degree from an accredited college in computer science, information technology, business administration, or closely related field is preferred.
- A+ certification is required.

- Experience with the following operating systems is preferred:
 - Windows 7/8/10/2008/2012/2016
 - Macintosh OSX and/or Linux
- Experience with the following hardware is preferred:
 - Personal computer troubleshooting and repair
 - Internet connectivity troubleshooting and repair
- Proficient in Microsoft Office and/or related programs.

APPLICATION PROCEDURE:

Application materials are available at *CC Communications*, 50 W. Williams Ave, Fallon, Nevada. **You must submit a completed CC Communications employment application and a résumé to CC Communications Human Resources, P.O. Box 1390, Fallon, NV, 89407 or drop off at 50 W. Williams Ave., Fallon, Nevada by the deadline for consideration.**

Résumés will not be accepted in lieu of completing and submitting the proper application materials by the closing date. Failure to submit the proper application materials by the closing date will remove the candidate from consideration.

Position will remain open until **filled**. Application materials must **clearly show** qualifications for the position to receive further consideration. Applicants may be required to take a test, submit supplemental material and/or take part in an interview. Successful candidate may be subject to a pre-employment drug/alcohol screen and a criminal background check.

BENEFITS:

- **Retirement – Public Employee Retirement (PERS)** – A defined benefit plan. Benefit payment is based on the average of the 36 highest consecutive months of service. Company pays 100% of contribution, and employee has no Social Security deduction.
- Company pays 100% of employee premiums for medical, dental, long-term disability, vision and life insurance. (Dependent coverage available at cost to employee.)
- Deferred Compensation plan allows employee to invest pre-tax dollars to save for retirement.
- Vacation Leave - starting at 12 days per year for new employees.
- Holidays - 12 days per year.
- Sick Leave - 15 days per year.
- Tuition Reimbursement and Computer Purchase Program.
- Supplemental Life Insurance, Wellness and Safety Program, Employee Assistance Program and Credit Union membership are available.

**This announcement is generally descriptive of the duties and qualifications for the job.
It is not to be construed as an expressed or implied contract.**

CC Communications recognizes the fundamental right of applicants and employees to be assessed on merit alone. Therefore, it is the policy of CC Communications to provide equal employment opportunity for all applicants and employees. CC Communications does not sanction or tolerate discrimination in any form on the basis of race, color, religion, age, sex, sexual orientation, gender identity or expression, national origin, ancestry, medical condition, disability or veteran status.