

MINUTES OF THE CC COMMUNICATIONS MANAGEMENT

**155 N. Taylor St., Fallon, NV 89406
May 5, 2022**

Call to Order:

The regular meeting of the CC Communications was called to order at 1:45 PM on May 5, 2022.

PRESENT: Commissioner H. Peter Olsen, Jr.
Commissioner Justin Heath
Commissioner Gregory Koenig
General Manager Mark Feest
Chief Financial Officer Jamie Hyde
Deputy Clerk to the Board Pamela D. Moore

ABSENT: Administrative Assistant Shelly Bunyard

Public Comment:

Chairman Koenig asked if there was any public comment but there was none.

Verification of Posting of Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, Administrative Assistant, that the Agenda for this meeting was posted on the 29th day of April, 2022 between the hours of 1 pm and 5 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Commissioner Justin Heath made a motion to approve the Agenda as submitted. Commissioner H. Peter Olsen, Jr. seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- April 1, 2022, Budget Workshop

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on April 1, 2022 as submitted. Commissioner H. Peter Olsen, Jr. seconded the motion, which carried by unanimous vote.

B- April 7, 2022

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on April 7, 2022 as submitted. Commissioner H. Peter Olsen, Jr. seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: aligning CC Communications leave policy with Churchill County's.

Mark Feest, CC Communications. Our leave policy does not have earring tiers at 15 to 24 years and 25 years and above. The change will add those tiers and mirror what the County's is. The reason for it is, we have two different leave vacation earning schedules. One is for employees who have 15 years or above they earn a certain amount. Another one, is if they are in the union,

they will earn less if they were to leave the union and take a job outside of the union. I think this is deterring people from one many factors. It deters people from moving within positions because they will earn less leave time. Aligning the leave policy will just simply match the number of earning hours to that, which the county already has.

Commissioner Gregory Koenig. What is the financial impact of this?

Mark Feest, CC Communications. It's difficult to determine because this only applies to salaried employees. It only changes three days per year and five days per year for those employees that would have extra days of vacation.

Commissioner Justin Heath made a motion to align CC Communications leave policy with Churchill County's. Commissioner H. Peter Olsen, Jr. seconded the motion, which carried by unanimous vote.

Reports: General Manager Report:

1. Ongoing review of non – core services and whether they align with future plans for CC Communications.
 - a. Web development is on schedule to be wound down by end of FY
 - i. Email migration will take a few months after that
2. Switch Update evaluation:
 - a. Engaged VP Solutions
 - b. The team determined that the main goal is to reduce costs for SS7, which can be accomplished without purchasing a new softs witch.
 - i. We are now pursuing quotes for SIGTRAN signaling gateway hardware and deployment professional services.
 1. Telco Bridges Gateway has been ordered
 - ii. Progress is being made in developing a project plan to purchase and deploy signaling gateway, and transition services from Syniverse to ANPI
 1. Estimated monthly opex savings = \$4,000
3. Further implementation of SharePoint
 - i. Utilizing an Agile Project Management framework and an iterative approach, we will be further implementing functionality and integrating into daily use.
 - ii. Roadmap complete
 - iii. Product backlog being developed
 - iv. Ongoing department meeting to prioritize implementation of functionality

4. HR
 - a. COO search continues.
 - b. Starting search for senior sales engineer
 - i. One candidate will be brought in to spend a few days with the incumbent. Scheduled week on April 11th
 - ii. Continuing evaluation
 - iii. Posted for accounting assistant and have 3 individuals to interview
 - iv. We will maintain a continual outside recruiting effort for an experienced ISP engineer II or III position.
5. Lazy Heart and Lone Tree Jobs are finishing up, and will be complete by end of FY
 - a. No Churchill County FTTH will be started up again until FY 2022-2023
 - i. Pioneer
 - ii. Trento II

Closed Session to Discuss Labor Negotiations Pursuant to N.R.S. 288.220:

The regular meeting was recessed at 1:51 PM to go into closed session. Commissioner Justin Heath made a motion to recess the meeting and go into closed session. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

The regular meeting was reconvened at 1:55 P.M.

Public Comment:

Chairman Koenig asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 1:57 p.m.

APPROVED: _____
 Greg Koenig, Chairman

APPROVED: _____
 H. Peter Olsen, Jr., Vice, Chairman

APPROVED: _____
 Justin Heath, Commissioner


 Shelly Bunyard, Administrative Assistant

 Mark Feest, General Manager/CEO