



**CHURCHILL COUNTY COMMISSIONERS  
CC COMMUNICATIONS MANAGEMENT  
CHURCHILL COUNTY, NEVADA**

899 South Maine Street  
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**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**AGENDA**  
**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administrative Building, Commission Chambers,  
155 North Taylor Street Suite 145, Fallon, Nevada

**DATE & TIME:** January 3, 2023 at 1:45 PM

**TYPE OF MEETING:** Regularly Scheduled CC Communications Management Meeting

**If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to [shelly.bunyard@cccomm.co](mailto:shelly.bunyard@cccomm.co).**

**Notes:**

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The CC Communications Management Board may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. In the interest of time, the CC Communications Management Board reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the CC Communications Management Board during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video***

*recording is made of these meetings.*

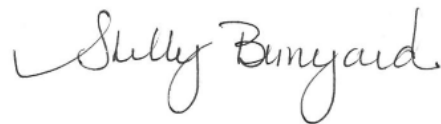
**AGENDA:**

1. **Call to Order.**
2. **Public Comment.**
3. **Verification of Posting of Agenda.**
4. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
5. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
  - A. December 1, 2022
6. **New Business.**
  - A. Consideration and possible action re: OC 192 outage report.
7. **Reports: General Manager Report.**
8. **Affidavit of Posting:**
9. **Public Comment.**
10. **Adjournment.**

STATE OF NEVADA        )  
                                      : ss.  
County of Churchill     )

*I, **Shelly Bunyard, Administrative Assistant**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **27th day of December, 2022 between the hours of 1 pm and 5 pm.**  
, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
2. *The CC Communications Website @ [www.cccomm.info](http://www.cccomm.info);*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*



***Shelly Bunyard, Administrative Assistant***

***Shelly Bunyard, Administrative Assistant, who was subscribed and sworn to before me this December 27, 2022***



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**Pamela D. Moore, Deputy Clerk to the Board**

**Endnotes:**

**Disclosures:**

*\*CC Communications is an equal opportunity provider and employer.*

**Accommodations/Nondiscrimination:**

*\*Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the CC Communications Executive Office in writing at P.O. Box 1390, Fallon, NV 89407 (Attn: Shelly Bunyard), or by calling 775-423-7171 ext. 1215 at least two days in advance.*

*\*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. *Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;*
2. *Fax: (202)690-7442; or*
3. *Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).*

**Procedures:**

*\*The public meetings may be conducted according to rules of parliamentary procedure.*

*\*Persons providing public comment will be asked to state their name for the record.*

*\*The CC Communications Management Board reserves the right to restrict participation by*

*persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

*\*All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the CC Communications Office, 775-423-7171 ext. 1215. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the CC Communications Office. You are entitled to one copy of the supporting materials free of charge.*

## MINUTES OF THE CC COMMUNICATIONS MANAGEMENT

155 N. Taylor St., Fallon, NV 89406  
December 1, 2022

### Call to Order:

The regular meeting of the CC Communications was called to order at 1:45 PM on December 1, 2022.

PRESENT: Commissioner Harry Scharmann  
Commissioner Justin Heath  
General Manager Mark Feest  
Billing & Collection/Customer Service Supervisor Shonda Standen  
Chief Financial Officer Jamie Hyde  
Deputy Clerk to the Board, Pamela D. Moore

ABSENT: Commissioner H. Peter Olsen, Jr.  
Administrative Assistant Shelly Bunyard

### Public Comment:

Chairman Harry Scharmann asked if there was any public comment.

Del Luft said I live at 2805 Desert View Drive. This is my fourth attempt to get my road fixed after NNE came in with fiber optics. I don't know what to pursue to get someone to look at it, evaluate it and come up with a plan to fix the road. It's a gravel road and I would just like it back to the condition it was in. It's expensive to maintain a road with gravel. Can someone with intelligence, engineering knowledge and no attitude to evaluate the road, come up with a plan and fix the road.

Chairman Harry Scharmann. You're asking for intelligence and no attitude.

Del Luft. Yes.

Chairman Harry Scharmann. That might be hard to find. Mark, Mr. Luft spoke with us at the Road Department meeting. Gary from the Road Department said he would go out and evaluate the road. He will probably report back to you on the condition of the road.

### Verification of Posting of Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 23rd day of November, 2022 between the hours of 1 pm and 5 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

### Consideration and possible action re: Approval of Agenda as submitted or revised:

Commissioner Justin Heath made a motion to approve the Agenda as submitted. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

**Consideration and possible action re: Approval of Minutes of the meeting held on:**

**A- November 3, 2022**

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on November 3, 2022 as submitted. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

**New Business:**

**A- Consideration and possible action re: CC Communications First Quarter Write Offs for FY 2022/2023 in the amount of \$7,136.39.**

Shonda Standen, Billings and Collections Supervisor. I am requesting approval for our first quarter 2022/2023 Write Offs in the amount of \$7,136.39. Are there any questions I can answer for you?

Commissioner Justin Heath made a motion to approve the CC Communications 1st Quarter Write Offs for FY 2022/2023 in the amount of \$7,136.39. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

**B- Consideration and possible action re: General Manager annual performance evaluation for 2022 conducted pursuant to NRS 241.031.**

Jamie Hyde, Chief Financial Officer. We are looking for a motion to approve the General Manager's CEO Aggregate Performance Evaluation as compiled and presented. The General Manager is due for an annual performance evaluation by the Board. Pursuant to NRS 241.031, together with the AG Opinions, the Open Meeting Manual, and interpretation of these sources, the evaluation must be conducted in an open meeting. Individual Board members have previously completed evaluation forms and the HR Manager has compiled those forms into a summary that shows the aggregate ratings. At this time, the Board, as a public body, must review this summary and produce an evaluation attributable to the Board as a whole. The Board may choose to discuss and refine any aspect of the aggregate ratings. Thereafter, in order to finalize the evaluation process, the HR Manager will need a motion to approve the evaluation summary.

|                             |     |
|-----------------------------|-----|
| Job Knowledge               | 5.0 |
| Interactions/Communications | 4.5 |
| Job Productivity            | 5.0 |
| Planning                    | 5.0 |
| Public Relations            | 5.0 |
| Work Environment and Safety | 5.0 |
| Overall Performance         | 5.0 |

Comments included in the evaluations recommend the General Manager/CEO receive a 7.5% increase. I believe Pam has a letter that needs to be read into the public record for this evaluation.

Pam Moore, Deputy Clerk to the Board. This letter is from Pete Olsen. To Commissioner Justin

Heath and Commissioner Harry Scharmann. I have been working closely with Mark Feest for many years. Mark has been working diligently to make CC Communications a success. I have given Mark high marks every year I have evaluated him.

In the past, Mark has taken the position of not receiving a salary at the level he could be justified receiving based on studies from NTCA the rural broadband association. We currently pay our other non-union CC Communications employees at 75%. Mark has insisted on less than parity with other non-union employees in the past.

This has created a problem for CC Communications future leadership and transition planning. Mark has tried unsuccessfully over the last few years to attract a Chief Operating Officer. Fallon is a difficult area to attract the kind of talent it takes to continue the success we have enjoyed under Mark's leadership. People with the necessary skill sets tend to either want a more metropolitan address or are shocked by the cost for housing in Fallon versus rural communities in the mid-west or south.

This is why I am advocating an increase of 13.7% to bring Mark close to the 75% average for leaders in Mark's position as calculated by NTCA. This would allow for CC Communications to increase the salary offered to attract a new COO without exceeding Mark's salary. Anyone attracted to the COO job with the idea of succeeding Mark in the future would know that their salary track would be commensurate with the responsibility of CEO if we take action not to raise Mark's pay closer to the 75% number.

Please consider raising Mark's salary by no less than 13.7%.

Respectfully, Pete Olsen, Acting Chair, Vice Chairman CC Communications.  
Commissioner Harry Scharman. Mark, do you have something to say about that.

Mark Feest, CC Communications. I have not seen this letter. He mentioned that he was going to write a letter. I would like to make a correction to the letter, as there is an error or maybe a misperception or potentially what could be deemed an error. In the second to the last line in the second paragraph, states we currently pay our other non-union CC Communications employees at 75%. My clarification is non-union employees other than myself, have a salary scale that is pegged between a mean and the 75%. Most of our employees are close to 75%, because they have been with us for ten plus years. I don't want to imply that everyone is paid at the 75% rate. That is the top of the scale an employee will make after ten years in the job. This happens to be my tenth review. I felt the statement implies that employees are at the 75% rate. I didn't want anyone to feel like they got misled.

Commissioner Harry Scharman. Justin, do you have any comments.

Commissioner Justin Heath. No, I was just going to ask Mark how long he has been at CC Communications.

Commissioner Harry Scharman. Pete's letter talked about how your salary is appropriate for someone replacing you. I hope that is not happening. I hope that if we go ahead and approve the

13.7% pay increase, that it will be an encouragement to stay. Do we have to do this in two motions, one for performance evaluation and the other for the raise.

Chief Civil District Attorney, Joseph Sanford. You can do this as just one motion.

**Commissioner Justin Heath made a Motion to approve the General Manager/CEO aggregate performance evaluation as compiled and presented and to increase his salary by 13.7%. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.**

**Reports: General Manager Report:**

1. Grants
  - a. SCA
    - i. Despite NNE being designated as a sub-recipient and the contractor in the grant application, last Tuesday we were informed that we must put the constriction portion out to bid.
    - ii. Between weather and that process, we will see further delays in getting started.
  - b. Te-Moak Elko Band
    - i. Awarded 8/26/2022
    - ii. EAS
    - iii. 6-month plan
  - c. Yerington Paiute
    - i. Awarded 8/26/2022
    - ii. EAS
    - iii. 6-month plan
  - d. WRPT
    - i. Awarded 11/30/22
  - e. FPST
    - i. Awarded 11/30/22
  - f. Upcoming Grant Opportunities
    - i. OSIT RFP Due December 19, 2022
    - ii. BEAD 3<sup>rd</sup> quarter 2023 (25% match)
  - g. Dave Tilley and I will attend ITCN Annual Conference December 11-12<sup>th</sup>
    - i. Kick -of meeting with Te-Moak, Yerington Paiute, ITCN, and BIA
    - ii. We will be at a booth with another provider, which is a company that we will provide a joint response to OSIT RFP
  - h. Attended Elko Band Te-Moak meeting re: grant construction process
2. Network
  - a. VZW Outage
  - b. Hulu issues
3. Meetings
  - a. NRTC week of November 7th
    - i. IPTV OTT options panels
    - ii. Mobile bundle panels
    - iii. BEAD Grant panels
4. Audits
  - a. USAC



- b. PERS
- c. Annual
  - i. Clarify misstatements re: CC Communications causing delays
  - ii. Failure of auditor being on site as previously stated

**Affidavit of Posting:**

**Public Comment:**

Chairman Harry Scharman asked if there was any public comment but there was none.

**Adjournment:**

The meeting was adjourned at 2:16 p.m.

APPROVED: \_\_\_\_\_  
Harry Scharmann, Chairman

APPROVED: \_\_\_\_\_  
H. Peter Olsen, Jr., Vice, Chairman

APPROVED: \_\_\_\_\_  
Justin Heath, Commissioner

  
Shelly Bunyard, Administrative Assistant

  
Mark Feest, General Manager/CEO



## CC Communications Agenda Report

**Date Submitted:** December 27, 2022

**Agenda Item #:** New Business - A  
**Meeting Date Requested:** January 3,  
2023

**To:** Board of Churchill County Commissioners  
**From:** Mark Feest, General Manager / CEO  
**Subject Title:** Consideration and possible action re: OC 192 outage report.

**Type of Action Requested:** Accept

**Does this action require a Business Impact Statement?** No

**Recommend Board Action:** NA

**Discussion:** On December 23 at approximately 4 PM, CC Communications technicians began seeing alarms for T1's riding the OC 48 from AT&T to CC Communications. The OC 48 is part of an AT&T OC 192 between Reno and Fallon, which passes through the AT&T central office in Reno. CC Communications technicians preliminarily diagnosed the issue as being with AT&T, and attempted to contact support at AT&T. CC Communications also requested that our SS7 vendor, Syniverse, attempt to contact AT&T regarding their T1's between Reno and Fallon. Both Syniverse and CC Communications failed to get a return call or email regarding the identified issues on December 23<sup>rd</sup>. Sometime between December 24 and 25<sup>th</sup>, ATT replied to Syniverse that they (ATT) did not see any issues with the OC 48.

On December 25, 2022, the OC 48 between CC Communications and the upstream provider AT&T went hard down at approximately 8 PM. This resulted in voice traffic exchanged between CC Communications and ATT failing to connect. 911 was re-routed for calls that route through ATT. CC Communications and Syniverse continued to attempt contact with ATT. In the late morning of December 26<sup>th</sup>, ATT provided information to Syniverse that stated that an ATT OC 192 was down in ATT's Fernley central office. Despite hearing no further updates from ATT, traffic exchange capabilities were restored around 7:30 am on December 27<sup>th</sup>.

The equipment that CC Communications and AATT employ to exchange voice traffic is antiquated and inefficient. It should be noted that CC Communications has proposed a redundant, reliable, and efficient traffic exchange model with ATT in the past, which has been rejected out of hand.

CC Communications is currently:

1. Working with ATT regulatory to demand support and communication procedures be adopted and adhered to going forward.
2. Working with ATT regulatory regarding the mandated PUCN and FCC outage reporting.

3. Engaging consultants to determine what ability, if any, CC Communications has to bypass ATT.
4. Engaging ATT in an attempt to change the meet point for traffic exchange.
5. Working on a faster, more efficient, 911 failover.

This agenda item will further discuss the OC 192 truck failure and why this matter is currently beyond the control of CC Communications. Thereafter, we will discuss what CC Communications is pursuing that can potentially provide more control and redundancy.

While there is no action requested at this time, potential solutions may require funding approvals, regulatory actions, and/or authorization to file actions against third parties to compel cooperation or fulfillment of obligations.

**Alternatives:** NA

**Fiscal Impact:** NA

**Explanation of Impact:** NA

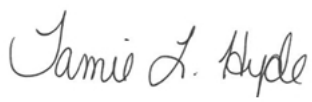
**Funding Source:** NA

**Prepared By:** Shelly Bunyard, Administrative Assistant

**Reviewed By:**

  
 \_\_\_\_\_  
 Mark Feest, General Manager

Date: December 28, 2022

  
 \_\_\_\_\_  
 Jamie Hyde, Chief Financial Officer

Date: December 28, 2022

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**Board Action Taken:**

**Motion:** \_\_\_\_\_

|    |      |               |
|----|------|---------------|
| 1) | None | <b>Aye: 0</b> |
| 2) | None | <b>Nay: 0</b> |

  
 \_\_\_\_\_  
 (Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

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