

MINUTES OF THE CC COMMUNICATIONS MANAGEMENT

**155 N. Taylor St., Fallon, NV 89406
May 2, 2024**

Call to Order:

The regular meeting of the CC Communications was called to order at 1:45 PM on May 2, 2024.

PRESENT: Commissioner Myles Getto
Commissioner Harry Scharmann
Commissioner Justin Heath
General Manager Mark Feest
Chief Financial Officer Jamie Hyde
Billing & Collection/Customer Service Supervisor Shonda Standen
Administrative Assistant Shelly Bunyard

ABSENT:

Public Comment:

Chairman Myles Getto asked if there was any public comment but there was none.

Verification of Posting of Agenda:

It was verified by Shelly Bunyard, Administrative Assistant, that the Agenda for this meeting was posted on the 26th day of April, 2024 between the hours of 1 p.m. and 5 p.m. at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Commissioner Justin Heath made a motion to approve the Agenda as submitted. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

No minutes were submitted for approval.

New Business:

A- Consideration and possible action re: CC Communications 1st Quarter Write Offs for FY 2023/2024 in the amount of \$5,366.24.

Shonda Standen, CC Communications. I am requesting approval for the 1st Quarter Write Off for 2023-2024 in the amount of \$5,366.24. Do you have any questions I can answer?

Commissioner Myles Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve CC Communications 1st Quarter Write Offs for FY 2023/2024 in the amount of \$5,366.24. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: CC Communications 2nd Quarter Write Offs for FY 2023/2024 in the amount of \$9,119.38

Shonda Standen, CC Communications. These are the 2nd Quarter Write Offs for 2023-2024 in the amount of \$9,119.38.

Commissioner Myles Getto asked if there was any public comment but there was none

Commissioner Harry Scharmann made a motion to approve CC Communications 2nd Quarter Write Offs for FY 2023/2024 in the amount of \$9,119.38. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of the 2024 - 2025 Budget for CC Communications - Telephone Fund, CC Communications - Long-Distance Fund, CC Communications - Broadband Funds and CC Communications CAP - Servicing Outside Churchill County Fund.

Jamie Hyde, CC Communications. On April 29, 2024, CC Communications presented the 2024/2025 FY budget to the board. Management is asking for your approval of the 2024/2025 FY budget.

Commissioner Justin Heath. Are there any changes on this one from the one we received on Monday.

Jamie Hyde, CC Communications. No

Commissioner Justin Heath. Ok.

Commissioner Myles Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a Motion to approve the 2024 - 2025 Budget for CC Communications - Telephone Fund, CC Communications - Long-Distance Fund, CC Communications - Broadband Funds and CC Communications CAP - Servicing Outside Churchill County Fund. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Reports:

1. Switch Upgrade
 - a. March Installation
 - b. May 13th begin migration
 - c. Installation and migration to Telco Bridges
2. Transport Upgrade Phase I & II
 - a. Phase 1 (route between Fallon, TRIC, and Reno) February
 - i. Power Upgrades needed at Switch
 1. May 13th begin phase I
 2. Testing fibers in progress
 3. Ribbon Professional Services to be on-site starting May 13th for install and testing acceptance
 - b. Phase 2 (route from North to South) June

- i. Power Upgrades needed at POPS
 - 1. Two POPS need power worked through with Switch
 - 1. This should be resolved
 - ii. Coordinating Fibers
 - 1. Call April 11th to work through this issue
 - 1. Awaiting written agreements
 - iii. Coordinating temporary space and power in POPS
 - 1. Call April 11th to work through this issue
 - 1. Awaiting written agreements
 - iv. Desire is to have Ribbon professional services roll from phase 1 to phase 2 while they are out on one trip
3. Grants / Outside Churchill Construction
- a. NTIA SCA
 - i. Phase 5-8 in progress
 - 1. Construction
 - 2. Permitting
 - b. Tribal
 - i. YPT Agreements signed
 - 1. EAS in progress
 - 2. 6- month Plan in progress
 - ii. ITCN/Provider construction agreement has been reviewed and commented on by Deputy DA
 - 1. Signed
 - iii. WRPT is in environmental review (not an ITCN project)
 - 1. EAS continues
 - 2. Agreements Signed
 - 3. 6-month plan agreed to between CC Communications and WRPT (5/1/2024) and sent to NTIA
 - 4. ETA 2 weeks for RoW negotiations to begin where needed
 - 5. Working on contract from 40-mile IRU acquisition
 - iv. FPST remains in negotiation for agreements
 - c. Storey County
 - i. Agreements signed
 - ii. Built in CF
 - iii. Preparing Press Release/External Communications
 - iv. Working on Pole applications
 - v. Acquiring middle mile transport
4. NOC + Services
- i. On-board 6-8 week plan has started
 - 1. ETA April 22nd live
 - a. Go Live on May 1, 2024
 - b. Call this morning re: status
 - 2. Refine process and procedures, as well as element monitoring adjustments
 - ii. Network Assessment phase will begin soon with agreed SoW

Affidavit of Posting:

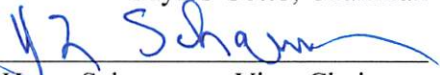
Public Comment:

Chairman Myles Getto asked if there was any public comment but there was none.

Adjournment:

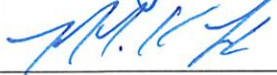
The meeting was adjourned at 1:58 p.m.

APPROVED: 
Myles Getto, Chairman

APPROVED: 
Harry Scharmann, Vice, Chairman

APPROVED: 
Justin Heath, Commissioner


Shelly Bunyard, Administrative Assistant


Mark Feest, General Manager/CEO