



**CHURCHILL COUNTY COMMISSIONERS
CC COMMUNICATIONS MANAGEMENT
CHURCHILL COUNTY, NEVADA**

899 South Maine Street
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Contact Person: Shelly Bunyard, Administrative Assistant
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******NOTICE OF PUBLIC MEETING******

SPECIAL MEETING AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street Suite 145, Fallon, Nevada

DATE & TIME: September 12, 2024 at 9:00 AM

TYPE OF MEETING: Regularly Scheduled CC Communications Management Meeting

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to shelly.bunyard@cccomm.co.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The CC Communications Management Board may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***

Shelly Bunyard, Administrative Assistant, who was subscribed and sworn to before me this September 6, 2024



Pamela D. Moore, Deputy Clerk to the Board

Endnotes:

Disclosures:

**CC Communications is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the CC Communications Executive Office in writing at P.O. Box 1390, Fallon, NV 89407 (Attn: Shelly Bunyard), or by calling 775-423-7171 ext. 1215 at least two days in advance.*

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The CC Communications Management Board reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the CC Communications Office, 775-423-7171 ext. 1215. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the CC Communications Office. You are entitled to one copy of the supporting materials free of charge.*



CC Communications Agenda Report

Date Submitted: September 6, 2024

Agenda Item #: New Business - A
Meeting Date Requested: September 12, 2024

To: Board of Churchill County Commissioners
From: Jamie Hyde, Chief Financial Officer
Subject Title: Consideration and possible action re: request for approval of engagement of Marty Johnson with JNA Consulting Group to draft an RFP for Letter of Credit for BEAD grant applications.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the engagement of Marty Johnson with JNA Consulting Group to draft an RFP for Letter of Credit for BEAD grant applications.

Discussion: BEAD applications are due 10/10/2024. A requirement of an award is a Letter of Credit from an FDIC insured institution for a 25% match of the award amount. As a governmental entity we are limited in our offerings of funding. I have met with Marty Johnson, consultant for JNA Consulting Group, with whom we have worked with on a past revenue bond issuance. He will prepare an RFP and send it out to the institutions on our behalf. The banks need at least to 2 weeks to review and respond, he would like to have the RFP out no later than 9/13/2024. Initial quote for this engagement is \$5,000.00. We are asking approval to sign the engagement letter with Marty at JNA to move forward with the required Letter of Credit.

Alternatives: Not move forward with applying for BEAD grants

Fiscal Impact: \$5,000.00

Explanation of Impact: Expense to TEL and CAP funds

Funding Source: FY 24-25 Budget

Prepared By: Shelly Bunyard, Administrative Assistant

Reviewed By:



Mark Feest, General Manager

Date: September 10, 2024

Jamie L. Hyde

Jamie Hyde, Chief Financial Officer

Date: September 10, 2024

Board Action Taken:

Motion: _____

1) None **Aye: 0**
2) None **Nay: 0**

Sully Bunyard

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.