



**CHURCHILL COUNTY COMMISSIONERS  
CC COMMUNICATIONS MANAGEMENT  
CHURCHILL COUNTY, NEVADA**

899 South Maine Street  
Mailing Address PO Box 1390  
Fallon, Nevada 89407  
(775) 423-7171 Ext. 1215  
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Contact Person: Shelly Bunyard, Administrative Assistant  
E-mail: [shelly.bunyard@cccomm.co](mailto:shelly.bunyard@cccomm.co)

**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**AGENDA**  
**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administrative Building, Commission Chambers,  
155 North Taylor Street Suite 145, Fallon, Nevada

**DATE & TIME:** October 9, 2024 at 1:45 PM

**TYPE OF MEETING:** Regularly Scheduled CC Communications Management Meeting

**If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to [shelly.bunyard@cccomm.co](mailto:shelly.bunyard@cccomm.co).**

**Notes:**

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The CC Communications Management Board may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. In the interest of time, the CC Communications Management Board reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the CC Communications Management Board during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video***

*recording is made of these meetings.*


**AGENDA:**

- 1. Call to Order.**
- 2. Public Comment.**
- 3. Verification of Posting of Agenda.**
- 4. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 5. Consideration and possible action re: Approval of Minutes of the meeting held on:**
  - A. August 1, 2024
  - B. September 12, 2024
- 6. New Business.**
  - A. Consideration and possible action re: filing grant applications with the Office of Science Innovation and Technology.
  - B. Consideration and possible action re: selection of Letter of Credit (LOC), performance bond, and/or Grant financing proposal.
- 7. Reports: General Manager Report.**
  - A. Outage Notifications
  - B. Project Updates
  - C. Questions and Comments
- 8. Affidavit of Posting:**
- 9. Public Comment.**
- 10. Adjournment.**

STATE OF NEVADA        )  
                                      : ss.  
County of Churchill     )

*I, Shelly Bunyard, Administrative Assistant, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **3rd day of October, 2024** between the hours of **1 pm and 5 pm**, at the following locations in Churchill County, Nevada:*

- 1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
- 2. The CC Communications Website @ [www.cccomm.info](http://www.cccomm.info);*
- 3. The State of Nevada Website @ <https://notice.nv.gov/>.*



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**Shelly Bunyard, Administrative Assistant**

**Shelly Bunyard, Administrative Assistant, who was subscribed and sworn to before me this October 3, 2024**



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**Pamela D. Moore, Deputy Clerk to the Board**

*Endnotes:*

**Disclosures:**

*\*CC Communications is an equal opportunity provider and employer.*

**Accommodations/Nondiscrimination:**

*\*Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the CC Communications Executive Office in writing at P.O. Box 1390, Fallon, NV 89407 (Attn: Shelly Bunyard), or by calling 775-423-7171 ext. 1215 at least two days in advance.*

*\*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or*

letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

**Procedures:**

*\*The public meetings may be conducted according to rules of parliamentary procedure.*

*\*Persons providing public comment will be asked to state their name for the record.*

*\*The CC Communications Management Board reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

*\*All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the CC Communications Office, 775-423-7171 ext. 1215. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the CC Communications Office. You are entitled to one copy of the supporting materials free of charge.*

**MINUTES OF THE CC COMMUNICATIONS MANAGEMENT**

**155 N. Taylor St., Fallon, NV 89406  
August 1, 2024**

**Call to Order:**

The regular meeting of the CC Communications was called to order at 1:45 PM on August 1, 2024.

- PRESENT:** Commissioner Myles Getto  
Commissioner Harry Scharmann  
General Manager Mark Feest  
Chief Financial Officer Jamie Hyde  
Billing & Collection/Customer Service Supervisor Shonda Standen  
Administrative Assistant Shelly Bunyard
- ABSENT:** Commissioner Justin Heath

**Public Comment:**

Chairman Myles Getto asked if there was any public comment but there was none.

**Verification of Posting of Agenda:**

It was verified by Shelly Bunyard, Administrative Assistant, that the Agenda for this meeting was posted on the 26th day of July, 2024 between the hours of 1 pm and 5 pm. at all of the locations listed on the Agenda, in accordance with NRS 241.

**Consideration and possible action re: Approval of Agenda as submitted or revised:**

Commissioner Harry Scharmann made a motion to approve the Agenda as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**Consideration and possible action re: Approval of Minutes of the meeting held on:**

**A- June 6, 2024**

Commissioner Harry Scharmann made a motion to approve the Minutes of the meeting held on June 6, 2024 as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**B- June 20, 2024**

Commissioner Harry Scharmann made a motion to approve the Minutes of the meeting held on June 20, 2024 as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**New Business:**

**A- Consideration and possible action re: CC Communications 3rd Quarter Write Offs for FY 2023/2024 in the amount of \$6,146.48.**

Shonda Standen, CC Communications. We are asking for approval of the 3rd Quarter Write Offs for FY 2023/2024 in the amount of \$6,146.48.

Commissioner Harry Scharmann made a motion to approve the CC Communications 3rd Quarter Write Offs for FY 2023/2024 in the amount of \$6,146.48. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**Reports: General Manager Report:**

**A- Progress Reports**

- a. Transport Network Upgrade
- b. SWITCH Upgrade
- c. Storey County Project
- d. Tribal Grants
- e. SCA Grant

ACTION REQUESTED: None; Informational Only

**B- Regulatory & Legislative**

- a. BEAD
- b. Broadband Labels
- c. Digital Discrimination
- d. 5th Circuit Ruling

ACTION REQUESTED: None; Informational Only

**C- HR**

- a. We have an HR Generalist position open.

ACTION REQUESTED: None; Informational Only

**Affidavit of Posting:**

**Public Comment:**

Chairman Myles Getto asked if there was any public comment but there was none.

**Adjournment:**

The meeting was adjourned at 2:04 p.m.


APPROVED: \_\_\_\_\_  
Myles Getto, Chairman

APPROVED: \_\_\_\_\_  
Harry Scharmann, Vice, Chairman

APPROVED: ABSENT \_\_\_\_\_  
Justin Heath, Commissioner



Shelly Bunyard, Administrative Assistant

  
\_\_\_\_\_  
Mark Feest, General Manager/CEO

**MINUTES OF THE CC COMMUNICATIONS MANAGEMENT**

**155 N. Taylor St., Fallon, NV 89406  
September 12, 2024**

**Call to Order:**

The regular meeting of the CC Communications was called to order at 9:18 AM on September 12, 2024.

**PRESENT:** Commissioner Myles Getto  
Commissioner Justin Heath  
Chief Financial Officer Jamie Hyde  
Administrative Assistant Shelly Bunyard

**ABSENT:** Commissioner Harry Scharmann

**Public Comment:**

Chairman Myles Getto asked if there was any public comment but there was none.

**Verification of Posting of Agenda:**

It was verified by Shelly Bunyard, Administrative Assistant, that the Agenda for this meeting was posted on the 6th day of September 2024 between the hours of 1 pm and 5 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

**Consideration and possible action re: Approval of Agenda as submitted or revised:**

Commissioner Justin Heath made a motion to approve the agenda as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**New Business:**

**A- Consideration and possible action re: request for approval of engagement of Marty Johnson with JNA Consulting Group to draft an RFP for Letter of Credit for BEAD grant applications.**

Jamie Hyde, CC Communications. BEAD applications are due 10/10/2024. A requirement of an award is a Letter of Credit from an FDIC insured institution for a 25% match of the award amount. As a governmental entity we are limited in our offerings of funding. I have met with Marty Johnson, consultant for JNA Consulting Group, with whom we have worked with on a past revenue bond issuance. He will prepare an RFP and send it out to the institutions on our behalf. The banks need at least to 2 weeks to review and respond, he would like to have the RFP out no later than 9/13/2024. Initial quote for this engagement is \$5,000.00. Per the engagement letter, additional fees will be required, if we are awarded and decided to move forward for a line of credit. The termination clause contained in the engagement letter states that we may terminate the engagement and JNA will invoice us for work completed up to date and out of pocket expenses. For example, if we are not awarded, then he will just do the expenses as of that date of termination. We are asking approval to sign the engagement letter with Marty at JNA to move forward with the required Letter of Credit.

Commissioner Justin Heath made a motion to approve the engagement of Marty Johnson with JNA Consulting Group to draft an RFP for Letter of Credit for BEAD grant applications. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**Affidavit of Posting:**

**Public Comment:**

Chairman Myles Getto asked if there was any public comment but there was none.


**Adjournment:**

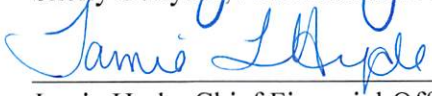
The meeting was adjourned at 9:20 a.m.

APPROVED: \_\_\_\_\_  
Myles Getto, Chairman

APPROVED: ABSENT  
Harry Scharmann, Vice, Chairman

APPROVED: \_\_\_\_\_  
Justin Heath, Commissioner

  
Shelly Bunyard, Administrative Assistant

  
Jamie Hyde, Chief Financial Officer





## CC Communications Agenda Report

**Date Submitted:** October 1, 2024

**Agenda Item #:** New Business - A  
**Meeting Date Requested:** October 9,  
2024

**To:** Board of Churchill County Commissioners  
**From:** Mark Feest, General Manager / CEO  
**Subject Title:** Consideration and possible action re: filing grant applications with the Office of Science Innovation and Technology.

**Type of Action Requested:** Accept

**Does this action require a Business Impact Statement?** No

**Recommend Board Action:** motion to approve filing grant applications with the Office of Science Innovation and Technology.

**Discussion:** Final application proposals for BEAD will be discussed by location. If the Board and management determine that successful applications would benefit CC Communications, then approval to submit applications will be sought.

**Alternatives:** Do not participate in BEAD

**Fiscal Impact:**

**Explanation of Impact:**


**Funding Source:**

**Prepared By:** Shelly Bunyard, Administrative Assistant

**Reviewed By:**

  
\_\_\_\_\_  
Mark Feest, General Manager

Date: October 02, 2024

  
\_\_\_\_\_  
Jamie Hyde, Chief Financial Officer

Date: October 02, 2024

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**Board Action Taken:**

**Motion:** \_\_\_\_\_

1) None

Aye: 0

2) None

Nay: 0

*Sully Bunyard*

\_\_\_\_\_  
(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.



**CC Communications  
Agenda Report**

**Date Submitted:** October 1, 2024

**Agenda Item #:** New Business - B  
**Meeting Date Requested:** October 9, 2024

**To:** Board of Churchill County Commissioners  
**From:** Mark Feest, General Manager / CEO  
**Subject Title:** Consideration and possible action re: selection of Letter of Credit (LOC), performance bond, and/or Grant financing proposal.

**Type of Action Requested:** Accept

**Does this action require a Business Impact Statement?** No

**Recommend Board Action:** motion to approve selection of Letter of Credit (LOC), performance bond, and/or Grant financing proposal.

**Discussion:** A LOC, performance bond, or other means of financing are required as part of the BEAD application. CC Communications has worked with the district attorney's office and outside consultants to request and receive proposals, which are due prior to this meeting. Proposals will be presented and discussed if item 6A is approved.

**Alternatives:** Do not submit BEAD applications

**Fiscal Impact:**

**Explanation of Impact:**


**Funding Source:**

**Prepared By:** Shelly Bunyard, Administrative Assistant

**Reviewed By:**

  
\_\_\_\_\_  
Mark Feest, General Manager

Date: October 02, 2024

  
\_\_\_\_\_  
Jamie Hyde, Chief Financial Officer

Date: October 02, 2024

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**Board Action Taken:**

**Motion:** \_\_\_\_\_

1) None

Aye: 0

2) None

Nay: 0

*Sully Banyard*

\_\_\_\_\_  
(Vote Recorded By)

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# CC Communications Agenda Report

**Date Submitted:** October 1, 2024

**Agenda Item #:** Reports: General  
Manager Report - A

**Meeting Date Requested:** October 9,  
2024

**To:** Board of Churchill County Commissioners

**From:**

**Subject Title:** Outage Notifications

**Type of Action Requested:**

**Does this action require a Business Impact Statement?** No

**Recommend Board Action:** Informational Only

**Discussion:** Review updated outages notification process and web tool

**Alternatives:** NA

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source:**

**Prepared By:** Shelly Bunyard, Administrative Assistant

**Reviewed By:**

Mark Feest, General Manager

Date: October 02, 2024

Jamie Hyde, Chief Financial Officer

Date: October 02, 2024

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**Board Action Taken:**

**Motion:** \_\_\_\_\_

1) None	_____	<u>Aye: 0</u>
2) None	_____	<u>Nay: 0</u>

*Sully Bmyard*

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(Vote Recorded By)

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## CC Communications Agenda Report

**Date Submitted:** October 1, 2024

**Agenda Item #:** Reports: General  
Manager Report - B

**Meeting Date Requested:** October 9,  
2024

**To:** Board of Churchill County Commissioners  
**From:** Mark Feest, General Manager / CEO  
**Subject Title:** Project Updates

**Type of Action Requested:** None; Informational Only

**Does this action require a Business Impact Statement?** No

**Recommend Board Action:** Informational Only

**Discussion:** ii. NTIA

1. SCA
2. YPT
3. WRPT
4. Te Moak
5. FPST

iii Ribbon Transport

1. Phase I
2. Phase IIa
3. Phase IIb

iv C15

**Alternatives:**

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source:**

**Prepared By:** Shelly Bunyard, Administrative Assistant

**Reviewed By:**



\_\_\_\_\_  
Mark Feest, General Manager

Date: October 02, 2024



\_\_\_\_\_  
Jamie Hyde, Chief Financial Officer

Date: October 02, 2024

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**Board Action Taken:**

**Motion:** \_\_\_\_\_

1) None	_____	<u>Aye: 0</u>
2) None	_____	<u>Nay: 0</u>



\_\_\_\_\_  
(Vote Recorded By)

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# CC Communications Agenda Report

Date Submitted: October 1, 2024

Agenda Item #: Reports: General  
Manager Report - C

Meeting Date Requested: October 9,  
2024

To: Board of Churchill County Commissioners

From: Mark Feest, General Manager / CEO

Subject Title: Questions and Comments

Type of Action Requested: None; Informational Only

Does this action require a Business Impact Statement? No

Recommend Board Action:

Discussion:

Alternatives:

Fiscal Impact:

Explanation of Impact:

Funding Source:

Prepared By: Shelly Bunyard, Administrative Assistant

Reviewed By:

Mark Feest, General Manager

Date: October 02, 2024

Jamie Hyde, Chief Financial Officer

Date: October 02, 2024

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### Board Action Taken:

Motion: \_\_\_\_\_

1) None	_____	<u>Aye: 0</u>
2) None	_____	<u>Nay: 0</u>

*Sully Binyard*

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(Vote Recorded By)

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