

**MINUTES OF THE CC COMMUNICATIONS MANAGEMENT**

**155 N. Taylor St., Fallon, NV 89406  
February 6, 2025**

**Call to Order:**

The regular meeting of the CC Communications was called to order at 1:54 PM on February 6, 2025.

PRESENT:           Commissioner Matt Hyde  
                          Commissioner Eric Blakey  
                          Commissioner Myles Getto  
                          General Manager Mark Feest  
                          Chief Financial Officer Jamie Hyde  
                          Administrative Assistant Shelly Bunyard

ABSENT:

**Public Comment:**

Chairman Matt Hyde asked if there was any public comment but there was none.

**Verification of Posting of Agenda:**

It was verified by Shelly Bunyard, Administrative Assistant, that the Agenda for this meeting was posted on the 31st day of January, 2025 between the hours of 1 pm and 5 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

**Consideration and possible action re: Approval of Agenda as submitted or revised:**

Commissioner Eric Blakey made a motion to approve the Agenda as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**Consideration and possible action re: Approval of Minutes of the meeting held on:**

**A- November 7, 2024**

Commissioner Eric Blakey made a motion to approve the Minutes of the meeting held on November 7, 2024 as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**B- December 5, 2024**

Commissioner Eric Blakey made a motion to approve the Minutes of the meeting held on December 5, 2024 as submitted. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

**New Business:**

**A- Consideration and possible action re: updates to Human Resources Policy Chapter 6.**

Commissioner Matt Hyde. I went through the policy, and I understood it. Mark, do you have anything you would like to say about the policy that was sent to us.

Mark Feest, CC Communications. It's really up to the board. The Policy was redlined. If there are no questions and you don't want me to go through the red lined sections, then I don't need to go through it. The major change to the Policy is clarification for our maximum carry over time accrued. We were requiring people in November to let us know if they want to sell or carry

over their time accrued. Now we are asking people let us know if they want to sell or carry over their time on their annual anniversary date. It doesn't change financials or anything like that.

Commissioner Myles Getto made a motion to approve changes to Human Resources Policy Chapter 6, Commissioner Eric Blakey seconded the motion, which carried by unanimous vote.

**Reports: General Manager Report:**

1. IPTV
    - a. All customers are off IPTV platform
      - i. Major Contracts terminated
      - ii. A few stragglers based upon timing
      - iii. Snapshot financial impact
        1. \$99,700 reduction in Revenue
        2. \$122,600 reduction to Expense
      - iv. Next steps
        1. Clean up a couple of licensing, maintenance, and circuit expenses
        2. Re-align staffing based upon reduction of IPTV trouble tickets and installs, which will impact:
          - a. Tier II support
          - b. Tier III support
          - c. Installation & Repair (I&R)
  2. Storey County
    - a. Virginia City is underway
      - i. Working "C" street remove and replace
        1. Virginia City Project total progress roughly 10%
        2. ETA Summer 2025 first customer available for turn up
    - b. Thereafter, we will move to phase II, which is in planning.
3. Yerington Paiute project is in environmental review
4. WRPT is waiting on their water project
5. FPST
  - a. Tribe is handling environmental requirements
  - b. Tribe is handling material acquisition
  - c. Together with Joe Sanford, we met with FPST council in an effort to iron out contractual issues. We are received redline from their attorneys and consultants this morning.
6. Spring Creek Grant - NTIA has scheduled March on site visit as required by the program
7. Transport Network upgrade

- a. North route is deployed (Fallon – TRIC – 200 S. Virginia – 220 Gardner Street – Silver Springs – Carson City)
  - b. North/South route is physically installed and currently in testing
8. Tarana Wireless Solution
- a. Base Station is installed at 899 S. Maine Street Tower
  - b. Customer premise equipment at Ideal Mobile Home and various employee homes
  - c. Testing has shown that propagation maps created in vendor software is accurate as to distances and speeds. Minor issues have been overcome.
  - d. Installation and trouble-shooting procedures are being developed.
  - e. Packages are being finalized
  - f. Tarana will be deployed as part of FPST and WRPT grants
  - g. Tarana is in the upcoming 2025-2026 budget for both ILEC and CLEC locations
9. New C15 Switch is physically installed, and migration is being pursued. The same internal resources for the transport upgrade are needed for C15 migration. The transport upgrade has time constraints, thus it takes priority with respect to all resources.
10. Copper to fiber customer cutovers are being pursued on an ongoing basis.
11. Human Resources
- a. Internally filled Sales Engineer I position
  - b. Interviewed a Business Development candidate
  - c. Posted positions include an Account Executive (sales), and 2 combo techs
12. Budget Progress
- a. TEL Capex = approximately \$2.1 million
    - i. Small FTTH OSP jobs in Churchill County will be primarily performed with in-house construction and splicing crew
    - ii. Tarana
    - iii. Miscellaneous Building and Grounds
    - iv. ISP
      - 1. TDM Circuit emulation (EOL technology)
      - 2. VSP upgrade (EOL Technology)
      - 3. E7 upgrade
      - 4. Power System Controllers
      - 5. DHCP and IPV4 migration
  - b. CAP Capex = approximately \$800,000
    - i. Elko line extension
    - ii. Elko ISP
    - iii. Tarana
    - iv. MDU Agreement

- c. Previously approved grant(s) and Storey County Capex
- d. Tentative Revenue budget, labor, and non-labor are at accounting
- e. First Iteration should be completed this week

13. Fiber Broadband Association – Fiber Deployment Cost Annual Report

- a. 56.5% homes passed with Fiber
  - i. CC Communications 95%
- b. 7.8% 2+
  - i. CC Communications about 70% have 2+ including DOCSIS 3.1
- c. 37% Rural are passed
- d. 54% suburban passed
- e. 64% urban passed
- f. Cost Per foot Labor & Materials alone (No Drop)
  - i. Median \$26.50
  - ii. West \$22 - \$30 (25% -75%)
    - 1. Main Factors that impact cost
      - a. Ground
      - b. Congestion
      - c. Technique
  - iii. Elko = \$25.30
- g. Drops
  - i. \$800 excluding ONT and any other CPE
  - ii. CC Communications = \$975 w/ONT
  - iii. ONT/CPE \$300

14. Don Mello

**Affidavit of Posting:**

**Public Comment:**

Chairman Matt Hyde asked if there was any public comment but there was none.


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**Adjournment:**


The meeting was adjourned at 2:14 p.m.

APPROVED:   
Matt Hyde, Chairman

APPROVED:   
Eric Blakey, Vice Chairman

APPROVED:   
Myles Getto, Commissioner

  
Shelly Bunyard, Administrative Assistant

  
Mark Feest, General Manager/CEO